

MINUTES OF THE RURAL MUNICIPALITY OF MERVIN #499 REGULAR COUNCIL MEETING

DATE: January 12, 2021

PRESENT: Reeve Gerry Ritz, Councillors Jim Range (1), Lyle McKee (2), Gordon Spencer (3), Ron Gramlich (4), Dave Krywchuk (5), Victor Hamm (6), Administrator Pat Guenther and Administrative Co-ordinator Holly Gabruck

DELEGATIONS: 9:15 a.m. Kerry Robertson, Foreman
11:00 a.m. Carri Zeller (Conference Call)
1:30 p.m. Yvonne Prusak, Northbound Planning (Zoom)

CALL TO ORDER: Reeve Ritz called the meeting to order at 8:58 a.m.

AGENDA:	1-21	GRAMLICH: That the agenda be accepted for reference.	CARRIED
MINUTES:	2-21	McKEE: That the November 23 rd public meeting minutes be adopted as circulated and read.	CARRIED
	3-21	KRYWCHUK: That the December 8 th minutes be adopted as circulated and read.	CARRIED
BUSINESS:			
SaskTel Proposed Service	4-21	HAMM: That we approve the December 16 th proposed cable installation plans submitted by SaskTel (Project #811445) for NW 14-53-19-W3, Parcel A Plan 85B06234 and SW 14-53-19-W3, Parcel A Plan 76B13279 to bore under the roadway, as reviewed and discussed.	CARRIED
SaskPower Proposed Service	5-21	KRYWCHUK: That we acknowledge and approve the December 14 th proposed electrical service plans submitted by SaskPower (WR# 20317039) on the NE 03-53-20-W3, as per their application.	CARRIED
Road Maint. Agreement Mistik	6-21	GRAMLICH: That we acknowledge and approve the Road Maintenance Agreement No. 2020-05 submitted by Mistik Management Ltd. with the Municipality being responsible for road maintenance, as reviewed and discussed.	CARRIED
Clover Lake Drainage	7-21	SPENCER: That we approve completing the drainage in the spring after receiving the permit from the Water Security Agency, provided we have permission to cross the pasture on the SW 26-50-21-W3, as reviewed and discussed. Furthermore, that the Councillor notify the landowners of the postponement until the spring.	CARRIED
Right-of-Way Survey	8-21	GRAMLICH: That we approve requesting permission from the landowner to survey the road allowance that crosses Parcel A on the NE 33-53-19-W3 and to purchase right-of-way to relocate the easement on Parcel A further towards the west boundary on the NE 33-53-19-W3.	CARRIED




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Equipment Service	9-21	GRAMLICH: That we approve getting the buggy fixed at Garry's Construction based on the quotes that were provided, as reviewed and discussed.	CARRIED
Council/Board of Revision/Dev. Appeals Board/Election Officials Indemnity/ Custom Work Rate Schedule	10-21	McKEE: That we increase the existing indemnity schedule for Council, the Board of Revision, the Development Appeals Board and Election Officials, as listed in Appendix's "A" and "B" attached, by 2.5% for the year 2021, rounding up to the nearest nickel and that the mileage rate remains the same as last year. Furthermore, that we accept the custom work rate schedule as amended and listed in Appendix "C" for the year 2021.	CARRIED
Workers Compensation	11-21	HAMM: That the workers compensation coverage rate for elected officials be set at the minimum amount which is \$38,442 per Councillor for the year 2021.	CARRIED
Committee Appointments	12-21	SPENCER: That we accept the 2021 annual committee appointments list as discussed and attached.	CARRIED
FCM Membership	13-21	HAMM: That we renew our membership with the FCM Association for 2021 and that we remit the membership fee of \$480.56.	CARRIED
RMAA Membership	14-21	GRAMLICH: That we renew our membership with Rural Municipal Administrators' Association of Saskatchewan for 2021 and that we remit the membership fee of \$400.00.	CARRIED
Other Memberships	15-21	RANGE: That we deny the membership requests from SaskTip, the Hudson Bay Route Association and the West Central Municipal Government Committee. Furthermore, that we defer the membership request for APAS until the next meeting, as reviewed and discussed.	CARRIED
Vantage Chartered Professional Accountants	16-21	KRYWCHUK: That we acknowledge and approve the Reeve and Administrator signing the audit engagement letter from our Auditor, Vantage Chartered Professional Accountants dated December 9, 2020, as reviewed and discussed. Furthermore, that the Administrator and Reeve respond to the audit questions as reviewed.	CARRIED
Gravel Excavation License Bylaw	17-21	RANGE: That Bylaw No. 2021-01 being a bylaw to license the excavation of gravel from gravel pits within the R.M., be introduced and given first reading.	CARRIED
	18-21	HAMM: That Bylaw No. 2021-01 being a bylaw to license the excavation of gravel from gravel pits within the R.M., be introduced and given second reading.	CARRIED



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- 19-21 GRAMLICH: That Bylaw No. 2021-01 being a bylaw to license the excavation of gravel from gravel pits within the R.M., be given three readings at this meeting. UNANIMOUSLY CARRIED
- 20-21 KRYWCHUK: That Bylaw No. 2021-01 being a bylaw to license the excavation of gravel from gravel pits within the R.M., be given third reading, approved, signed and sealed. CARRIED
- SARM Membership 21-21 SPENCER: That we renew our membership with SARM for 2021 and that we remit the membership fee of \$5,702.59. CARRIED
- SARM Convention 22-21 McKEE: That the Administrator attend the SARM Virtual Annual Convention, to be held March 9th to 10th and that we appoint Reeve Ritz and Councillor Gramlich as the official voting delegates. CARRIED
- March Council Meetings 23-21 HAMM: That we change the regular scheduled Council meetings for March to be held on March 16th and March 30th to accommodate the SARM Convention, as discussed. CARRIED
- Weed Inspector 24-21 McKEE: That we approve the Weed Inspector obtaining her Applicator's License to complete spot spraying, as reviewed and discussed. CARRIED
- Broadband 25-21 KRYWCHUK: That we acknowledge support for SARM for lobbying for affordable, reliable broadband access in rural Saskatchewan by providing an approved digital signature from the Reeve. CARRIED
- Sask. Lottery Population 26-21 HAMM: That Council allocate grant populations for the Recreation Boards as follows: Mervin 383, Spruce Lake 107, Turtleford 649, Livelong 107, Sunset View Beach 1, Evergreen Turtle Lake 1, Turtle Lake South Bay 1, Kopps Kove 1, Parkland Beach 1, Powm Beach 1, Horseshoe Bay 1, Crystal Bay/Sunset Beach 1, Evergreen Bright Sand 1 and Mowery Beach 1. CARRIED
- McMullen Consolidation 27-21 McKEE: That we approve the request from Ken & Dianne McMullen to consolidate Lots 6 & 7, Block 4, Plan 61B06441, SSVB, as reviewed and discussed. CARRIED
- Real Property Surveyor Report Variance 28-21 HAMM: That we deny the variance for Ken and Kristi Wourms, on Lot 10, Block 3, Plan 83B04601 at Sandy Point, Bright Sand Lake for their side steps which is outside Council's 10% variance to approve with respect to the minimum yard setback as shown on the Real Property Surveyors Report (RPSR), as submitted. CARRIED



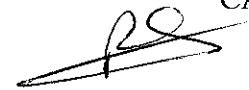
- Wiens Easement 29-21 GRAMLICH: That we approve the easement consent from Rudy Wiens Water Lines to install waterlines for their subdivision Lots 1-8, Block 1 and Lots 1-8, Block 2 under the municipal ROW to access water from Turtle Lake through a horizontal drill. Furthermore, that approval is conditional upon Water Security Agency approval and the applicant providing as-built drawings.
CARRIED
- Hnatyshyn 30-21 GRAMLICH: That we request a revised plan for the Hnatyshyn subdivision, Subdivision SW 23-53-19W3 for a reduction from 18 to 15 lots and a fire road access at the north end of the subdivision, as reviewed and discussed. Furthermore, that we authorize proceeding with the bylaw amendment and public hearing once the revision is received.
CARRIED
- Hanson 31-21 KRYWCHUK: That upon review of the Hanson Subdivision, NW 29-53-20- Subdivision W3M, due to the location of the subdivision, the density of the proposal, and the inability to provide enough recreational development (or recreational support services) to accommodate the proposed size of the subdivision, this subdivision is no longer considered suitable. Furthermore, Council will not finalize the public notification and rezoning that is required for this subdivision as it does not comply with our Official Community Plan.
CARRIED

Reeve Ritz declared a conflict of interest and left the meeting at 2:34 p.m.

- Ritz 32-21 GRAMLICH: That we approve the Planner to provide an extension of the Subdivision deadline to February 8th, 2021 for the applicants of the Ritz Subdivision, Lots 1 – 4, Block 5, Plan 102250684 to submit the signed drainage plan agreements to be provided by the applicants. Furthermore, that we deny the request for Clarence and Myrna Rye to attend the next meeting as an in-person delegation.
CARRIED

Reeve Ritz returned to the board room at 2:54 p.m.

- Payment Options 33-21 KRYWCHUK: That we approve Administration to purchase a Square Terminal and iPad to allow for receiving payments by debit and credit card. Debit cards can be used without a service fee but the cost of paying by credit card will be charged to ratepayers upfront as a service fee, if utilizing that option. Furthermore, that we update the R.M. policy and website to reflect these changes.
CARRIED
- BSRP 34-21 SPENCER: That the Administrator send a tax arrears list to the Bright Arrears Sand Lake Regional Park Board requesting that they send letters to the individuals in arrears advising them that if they do not pay their taxes by a specified time that their lease will be cancelled by the Regional Park Board.
CARRIED



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- Sask. Ag & Food Crown Leases 35-21 RANGE: That the Reeve and Administrator be authorized to sign the request for cancellation and payment of tax arrears on Crown Leased Land as presented and discussed. CARRIED
- District 38 2019 Financial Statement 36-21 HAMM: That we acknowledge and approve the 2019 District 38 Rat Board Annual Financial Statement as presented by Vantage Chartered Accountants. CARRIED
- Tax Cancellation 37-21 GRAMLICH: That Council accepts the tax cancellation as listed in Appendix "A" attached. CARRIED
- Aquatic Habitat Permit Copeland 38-21 GRAMLICH: That we approve the request from Louise Copeland for the placement of additional rock material to enhance the shoreline stabilization at Lot 52, Block 1, Plan 89B13872, Turtle Lake South Bay at SW-26-52-19-W3 based on the Aquatic Habitat Protection Permit application made to the Water Security Agency. Approval is granted based on the permit being approved and that the applicant abides by the requirements of the Water Security Agency as indicated in their approval. CARRIED
- Aquatic Habitat Permit Fenrich 39-21 RANGE: That we approve the request from Curtis Fenrich for the placement of rock riprap to enhance the shoreline stabilization at Lot 13, Block 2, Plan 61B06441 in Sunset View Beach at Turtle Lake, NW-05-53-18-W3 based on the Aquatic Habitat Protection Permit application made to the Water Security Agency. Approval is granted based on the permit being approved and that the applicant abides by the requirements of the Water Security Agency as indicated in their approval. CARRIED
- Aquatic Habitat Permit Peddle 40-21 HAMM: That we approve the request from Court Peddle for the widening of the existing opening to the shoreline by removing a mound of dirt approximately 3 feet back to the tree line and a few small rocks at Lot 20, Block 1, Plan 92B12984 in Aspen Cove at Turtle Lake, NW-03-53-19-W3 based on the Aquatic Habitat Protection Permit application made to the Water Security Agency. Approval is granted based on the permit being approved and that the applicant abides by the requirements of the Water Security Agency as indicated in their approval. CARRIED
- Aquatic Habitat Permit Wilson 41-21 GRAMLICH: That we approve the request from Suzanne Wilson for the removal of terrestrial vegetation within water body bank and boundary area to a maximum dimension of 4 m width x 5 m length at Lot 5, Block 8, Plan 82B13924 in Evergreen Beach at Bright Sand Lake, NE-26-53-20-W3 based on the Aquatic Habitat Protection Permit application made to the Water Security Agency. Approval is granted based on the permit being approved and that the applicant abides by the requirements of the Water Security Agency as indicated in their approval. CARRIED



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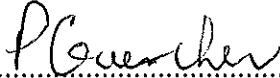
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| Aquatic
Habitat Permit
Adair | 42-21 | SPENCER: That we approve the request from Aaron Adair for the rehabilitation of earlier shoreline stabilization performed in 2008 with existing rock removed from bank and bank face re-shaped to a stable slope at Lot 12, Block 1, Plan 87B10654 in Horseshoe Bay at Turtle Lake, SE-031-53-18-W3 based on the Aquatic Habitat Protection Permit application made to the Water Security Agency. Approval is granted based on the permit being approved and that the applicant abides by the requirements of the Water Security Agency as indicated in their approval. CARRIED |
| TTP SPLK | 43-21 | McKEE: That we accept the tender submitted for the purchase of Lots 6 & 7, Block 3, Plan Y727, Spruce Lake by Heather Schneider. Furthermore, that she be advised that she must pay the full payment of her tender plus G.S.T. within 30 days and that the R.M. and successful bidder share the transfer expense. CARRIED |
| Employee
Discipline Policy | 44-21 | KRYWCHUCK: That the Employee Discipline Policy be approved as as presented. CARRIED |
| Medical &
Emergency Services
Policy | 45-21 | GRAMLICH: That we approve the updates to the Medical and Emergency Services policy, as reviewed and discussed. CARRIED |
| HR Policy | 46-21 | MCKEE: That we approve the updates to the HR policy, as reviewed and discussed. CARRIED |
| Carson Request | 47-21 | RANGE: That we approve reimbursing Kent and Marcie Carson \$150.00 for expenses incurred in expropriation proceedings. CARRIED |
| Community
Initiative Grants | 48-21 | GRAMLICH: That we approve Administration to apply for the Community Initiative Grants on behalf of the Turtleford Spray Park and local Food Bank. CARRIED |
| Minutes & Policy
On Website | 49-21 | RANGE: That we approve council meeting minutes be posted on the municipal website going forward, once they are approved and signed by council. Furthermore, the R.M. Policy Manual will be posted on the website once it is reviewed for privacy. CARRIED |
| Water Operator
Logs | 50-21 | HAMM: That we acknowledge the December water operator logs for the Hamlets of Livelong, Spruce Lake and Evergreen Acres, Turtle Lake, as presented. CARRIED |
| Correspondence | 51-21 | SPENCER: That the list of correspondence as attached, be acknowledged and filed. CARRIED |




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FINANCES:

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| Receipts & Payments | 52-21 | McKEE: That the statement of receipts and payments for December be approved as circulated and read. | CARRIED |
| Account Payable | 53-21 | SPENCER: That the accounts payable list being chq. # 21945 to chq.#22037 in the amount of \$1,126,773.70 be approved and paid. | CARRIED |
| Council Meeting | 54-21 | McKEE: That we cancel the January 26 th regularly scheduled Council meeting, as discussed. | CARRIED |
| ADJOURN: | 55-21 | KRYWCHUK: That the meeting be adjourned. 5:28 p.m. | CARRIED |



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Administrator



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Reeve